



Teachers' Training College, Bhagalpur

A College for conducting D.El.Ed. and B.Ed. Course

Recognised by ERC NCTE, Bhubaneswar and

Affiliated to B.S.E.B., Patna & T.M. Bhagalpur University, Bhagalpur Respectively

Plot No. D-9,10 & NS Plot, Large Industrial Estate, Barari, Bhagalpur – 812003

(Under the aegis of the Trust – Srijan Development & Research Institute, Patna)

Sl. No. 3 (IQAC)

Date: 28.10.2020

NOTICE

All the faculty and IQAC members are informed that a meeting is scheduled on 30.10.2020 at 10:30 AM under the guidance of managing committee in IQAC cell. So, all the members are requested to attend the meeting on fixed schedule.

Agenda: -

- Due to retirement of Dr. Kameshwar Singh from the post of principal of institution.
- For appointment of (Dr.) Amit Kumar Das, as a new principal of institution.
- Due to retirement of Asst. Prof. (Dr.) Sushma Kumari from the post of H.O.D., D.El.Ed.
- For appointment of (Dr.) Naaz Bano, as a new H.O.D., D.El.Ed.

Signature of all members present: -

1. Prof. (Dr.) Amit Kumar Das (Principal)
2. Mr. Barun Kumar Singh (Secretary)
3. Asst. Prof. Anamika Kumari (H.O.D, B.Ed.)
4. Asst. Prof. Awadhesh Kumar Dikshit (Senior Faculty)
5. Asst. Prof. (Dr.)Naaz Bano (Senior Faculty)
6. Prof. (Dr.) Ashok Kumar Thakur (External Faculty Member)
7. Prof. (Dr.) Sunil Kumar Choudhary (External Expert)
8. Prof. (Dr.) Manindra Singh (External Faculty Member)
9. Prof. (Dr.) Ashok Kumar Jha- (co-ordinator)

Singh
Principal
Teachers' Training College
Bhagalpur



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Sl. No. 4 (IQAC)

Date: 30.10.2020

1st Meeting of Academic Year 2020-21

Notice for the meeting of IQAC

All the faculty and staffs are hereby informed to attend the meeting, conducted by the IQAC co-ordinator, in the IQAC Cell on Date 30.10.2020 at 01:30 PM. All the members of IQAC are informed to attend the meeting in IQAC cell.

Members Attended the Meeting: -

Member Name	Designation	Signature
Prof. (Dr.) Amit Kumar Das	Principal	
Mr. Barun Kumar Singh	Secretary	
Asst. Prof. Anamika Kumari	H.O.D, B.Ed.	
Asst. Prof. (Dr.) Naaz Bano	H.O.D, D.El.Ed.	
Asst. Prof. Awadhesh Kumar Dikshit	Senior Faculty	
Prof. (Dr.) Sunil Kumar Choudhary	External Expert	
Prof. (Dr.) Ashok Kumar Thakur	External Faculty Member	
Prof. (Dr.) Ashok Kumar Jha	Co-ordinator	



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1st Minutes of Meetings

The meeting begins with a welcome note by IQAC co-ordinator on several objectives.

- IQAC committee and managing committee, decided that Asst. Prof. (Dr.) Amit Kumar Das will be appointed as a principal of the institution and member convener of IQAC.
- The proceedings of last meeting have been validated.
- IQAC decided to publish the academic calendar of 2020-2021.
- IQAC and managing committee, decided that Asst. Prof. (Dr.) Naaz Bano will be appointed as a H.O.D, D.El.Ed. and member of IQAC.
- It was to organize internal seminar.
- It was decided to sign an MOU with other institution for mutual benefits.
- IQAC decided to monitor the feedback report given by teacher regarding reference materials.
- It was decided to construct a 'Rain Water Harvesting System' in college campus.
- It was decided to organize a program of tree plantation for clean and green campus.
- It was decided to monitor the grievance raised by students for providing extra classes.
- Considering the pandemic situation (Covid-19) it was decided by IQAC, member to conduct all meetings through online mode.
- IQAC decided to monitor the feedback report given by teacher for providing reference books.
- It was decided by the IQAC committee to monitor the working of grievance redressal mechanism and grievance report in college campus.

As there were no points to discuss so, the meeting was ended with vote of thanks by the IQAC co-ordinator.



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Action Taken Report/Recommendation: 2020-2021

1. With the assurance of IQAC committee and managing committee, Asst. Prof. (Dr.) Amit Kumar Das is appointed as a principal of the institution and member convener of IQAC.
2. Academic calendar for 2020-2021 was published.
3. With the assurance of IQAC and managing committee Asst. Prof. (Dr.) Naaz Bano is appointed as a H.O.D, D.El.Ed. and member of IQAC.
4. An internal seminar was conducted in Multipurpose Hall in college campus.
5. With the assurance of IQAC committee our institution TTCB has signed an 'MOU' with other institution for faculty exchange programme; following are the detail of MOU's signed: -
 - TTCB sign an MOU with Arts Dreams, Dixon Road Mundichak, and Bhagalpur for 'Manjusha Art' on 10-12-2020.
6. A rain water harvesting system in college campus was constructed.
7. By keeping social distancing, the program of tree plantation for clean and green campus.
8. After monitoring the grievances raised by students IQAC team decided to provide extra online classes due to covid-19.
9. IQAC committee decided to conduct all meetings through online mode by 'Google Meet' app.
10. The feedback report of teacher was monitored by IQAC cell and action was taken by providing reference books, magazine, material from library.
11. The working of grievance redressal mechanism and grievance report was monitored by the IQAC team.



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Sl. No. 5 (IQAC)

Date: 04.01.2021

2nd Meeting of Academic Year 2020-21

Notice for the meeting of IQAC

All the faculty and staffs are hereby informed to attend the meeting, conducted by the principal, in the IQAC Cell on Date 04.01.2021 at 02:30 PM. All the members of IQAC are informed to attend the meeting in IQAC cell.

Members Attended the Meeting: -

Member Name	Designation	Signature
Prof. (Dr.) Amit Kumar Das	Principal	
Mr. Barun Kumar Singh	Secretary	
Asst. Prof. Anamika Kumari	H.O.D, B.Ed.	
Asst. Prof. (Dr.) Naaz Bano	H.O.D, D.El.Ed.	
Asst. Prof. Awadhesh Kumar Dikshit	Senior Faculty	
Prof. (Dr.) Sunil Kumar Choudhary	External Expert	
Prof. (Dr.) Ashok Kumar Thakur	External Faculty Member	
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2nd Minutes of Meetings

The meeting begins with a welcome note by IQAC co-ordinator on several objectives.

- The principal instructed the IQAC members and criteria in-charge to do documentation work for Institutional Information for Quality Assessment (IIQA) and also discussed all necessary preparation for IIQA for NAAC accreditation.
- It was decided to increase college infrastructure by constructing a new building at college campus.
- IQAC Committee also decided to increase the no. of online classes for academic year 2020-2021.
- IQAC decided to monitor the feedback system by monitoring the feedback report given by the students.
- It was decided by IQAC to monitor grievance box to check the grievance.

As there were no points to discuss so the meeting was ended with vote of thanks by the co-ordinator.



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Action Taken Report/Recommendation: 2020-2021

1. The principal an IQAC member monitored the documentation work of IIQA for NAAC accreditation.
2. Progress work of construction of new building in college campus was monitored.
3. By the assurance of IQAC members the number of online classes for academic year 2020-21 was increased.
4. IQAC monitored the feedback report of students and provided micro teaching practice classes for internship.
5. The IQAC monitor all the grievances from the grievance box and recommended action on meet.